

# Equality Impact Assessment Form



<b>Directorate: Development and Regeneration</b>		<b>Service: Regeneration</b>
<b>Completed by: Dominic Carr</b>		<b>Date: 24.1.2017</b>
<b>Subject Title: Developing an Ormskirk Business Improvement District</b>		
<b>1. DESCRIPTION</b>		
Is a policy or strategy being produced or revised:	No*	<i>*delete as appropriate</i>
Is a service being designed, redesigned or cutback:	No*	
Is a commissioning plan or contract specification being developed:	Yes*	
Is a budget being set or funding allocated:	Yes*	
Is a programme or project being planned:	No*	
Are recommendations being presented to senior managers and/or Councillors:	Yes*	
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty ( <b>Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations</b> ):	No*	
Details of the matter under consideration:	To consider appointing Groundwork to undertake a feasibility study to investigate the implications of developing a BID for OTC	
<i>If you answered <b>Yes</b> to any of the above go straight to Section 3</i> <i>If you answered <b>No</b> to all the above please complete Section 2</i>		
<b>2. RELEVANCE</b>		
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	Yes/No*	<i>*delete as appropriate</i>
If <b>Yes</b> , provide details of how this impacts on service users, staff or Councillors (stakeholders): <i>If you answered <b>Yes</b> go to Section 3</i>		
If you answered <b>No</b> to both Sections 1 and 2 provide details of why there is no impact on these three groups: <i>You do not need to complete the rest of this form.</i>		
<b>3. EVIDENCE COLLECTION</b>		
Who does the work being carried out impact on,		

i.e. who is/are the stakeholder(s)?	Businesses in OTC/TCMG
If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?	No
Which of the protected characteristics are most relevant to the work being carried out?  Age Gender Disability Race and Culture Sexual Orientation Religion or Belief Gender Reassignment Marriage and Civil Partnership Pregnancy and Maternity	Yes Yes Yes Yes Yes Yes Yes Yes Yes
<b>4. DATA ANALYSIS</b>	
In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?	N/A
What will the impact of the work being carried out be on usage/the stakeholders?	The development of this feasibility study will inform the TCMG if it is appropriate to develop a BID to OTC.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	The feasibility study will directly inform the OTCMG if it is appropriate to develop a BID for OTC which could benefit all stakeholders. If there is a case to develop a BID a full ballot of businesses in the defined BID area would take place.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	As above
If any further data/consultation is needed and is to be gathered, please specify:	As above
<b>5. IMPACT OF DECISIONS</b>	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	If a BID is taken forward then there may be additional improvements to OTC. The nature of these improvements would be decided by the BID board but could include additional events, improved security,

	increased promotion and footfall. These improvements should have a positive impact upon all stakeholders including those with protected characteristics.
<b>6. CONSIDERING THE IMPACT</b>	
If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).	The development of a BID should have a positive impact upon all stakeholders
What actions do you plan to take to address any other issues above?	<p>No actions</p> <p><i>If no actions are planned state no actions</i></p>
<b>7. MONITORING AND REVIEWING</b>	
When will this assessment be reviewed and who will review it?	When the feasibility study has been completed the results will be evaluated by Council officers as well as members of the OTC Management Group.